



**Members are summoned to the  
Meeting of Tandridge Parish Council**

To be held on Tuesday 4<sup>th</sup> March 2025 at 7.30pm at Tandridge Village Hall

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A G E N D A

*Members of the public and press are welcome and encouraged to attend.*

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| <b>82.</b>  | <b>PROCEDURAL MATTERS</b>   |
| <b>82.1</b> | <b>Apologies:</b> To receive apologies for absence  |
| <b>82.2</b> | <b>Disclosure of Interests:</b> To receive any disclosure by Members of any Disclosable Pecuniary Interests (DPIs) and / or other interests arising under the Code of Conduct   |
| <b>82.3</b> | <b>Public questions:</b> The first ten minutes of the meeting are available for members of the public to raise questions about and comment on items on the agenda.  |
| <b>82.4</b> | <b>Minutes:</b> Minutes of the Parish Council meeting held on the 4 <sup>th</sup> February 2025, are to be agreed and signed as a true record by Cllr Nosworthy. In addition the minutes of the Parish Council meeting held on the 7 <sup>th</sup> January 2025, are to be agreed and signed as a true record by Cllr Stamp |

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| <b>83.</b>  | <b>REPORTS</b>             |
| <b>83.1</b> | County Councillor Report   |
| <b>83.2</b> | District Councillor Report |

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| <b>84.</b>  | <b>ADMINISTRATION</b>   |
| <b>84.1</b> | Councillors to confirm any training sessions they would like to attend  |
| <b>84.2</b> | Tandridge Parish Council to note receiving the Guide to SCC Highways - for Parish and Town Council clerks - 2025 version and make any comment |
| <b>84.3</b> | Tandridge Parish Council to note the auditor completed the interim audit and will write with comments in due course.                          |

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| <b>85.</b>  | <b>FINANCIAL</b>  |
| <b>85.1</b> | Councillors to review and sign off bank reconciliation for February 2025 Month End  |
| <b>85.2</b> | Councillors to approve February 2025 Clerks Salary:<br>£1,248<br>Gross Pay Less deductions of Tax and NI<br>And approve the PAYE amount for the current month |
| <b>85.3</b> | Councillors to approve the Clerks Expenses for February 2025 £31.40   |
| <b>85.4</b> | Councillors to approve Invoice 1644 – Hollyhurst Payroll Services £120.00   |

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| <b>86.</b>  | <b>PARISH ENVIRONMENT</b>   |
| <b>86.1</b> | Tandridge Parish Council to discuss the Parish Fields (Glebe, Jubilee & Millennium) and confirm any actions if required |
| <b>86.2</b> | Tandridge Parish Council to confirm a plan for the Annual Parish Meeting  |
| <b>86.3</b> | Tandridge Parish Councillors to note the Village Hall will be used going forward for meetings                           |
| <b>86.4</b> | Tandridge Parish Council to review and comment on correspondence from Butterfly Meadow Weddings                         |
| <b>86.5</b> | Tandridge Parish Council to consider the Great British Spring Clean and confirm any actions required                    |

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| <b>87.</b>  | <b>NEIGHBOURHOOD PLAN</b>   |
| <b>87.1</b> | Tandridge Parish Council to receive an update on progress with the Neighbourhood Plan   |
| <b>87.2</b> | Councillors to confirm it is acceptable for the Neighbourhood Plan to utilise the Parish Council website to inform residents of actions and updates |

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| <b>88.</b> | <b>PLANNING – Applications to be reviewed by Tandridge Parish Council and comments sent to Tandridge District Council</b>  |
|            | <p><b>2023/770/Cond1 Oldencraig, Tandridge Lane, Lingfield, Surrey, RH7 6LL</b></p> <p>Details pursuant to the discharge of Condition 4 (Landscaping), Condition 7 (EV Charging points) and Condition 8 (E-bike storage and charging) of planning permission ref: 2023/770 dated 1st September 2023 (Demolition of existing annexe and car barn and erection of single story dwelling with associated landscaping and parking).</p> <p><a href="https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2023/770/Cond1">https://plandocs.tandridge.gov.uk/planning/planning-documents?SDescription=2023/770/Cond1</a></p> |

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| <b>89.</b>  | <b>INFORMATION FOR COUNCILLORS <i>(for noting and including on future agendas)</i></b>   |
| <b>89.1</b> | <p>Andy Knight is arranging for the remembrance Crab Apple to arrive in March 2025</p> <p>Tandridge Parish Council to organise a plaque to go on / at the bottom of the tree</p> |

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| <b>90.</b>  | <b>MEETING DATES</b>  |
| <b>90.1</b> | <p><b>Dates for 2025 /2026:</b></p> <p>Tuesday 1<sup>st</sup> April 2025 – Annual Parish Meeting</p> <p>Tuesday 13<sup>th</sup> May 2025 – Annual General Meeting</p> <p>Tuesday 2<sup>nd</sup> June 2025</p> <p>Tuesday 1<sup>st</sup> July 2025</p> <p>Tuesday 2<sup>nd</sup> September 2025</p> <p>Tuesday 7<sup>th</sup> October 2025</p> <p>Tuesday 4<sup>th</sup> November 2025</p> <p>Tuesday 2<sup>nd</sup> December 2025</p> <p>Tuesday 6<sup>th</sup> January 2026</p> <p>Tuesday 3<sup>rd</sup> February 2026</p> <p>Tuesday 3<sup>rd</sup> March 2026</p> |